

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

Thursday, October 1, 2020 - 7:00 p.m.

Chairman Ault called the Work Session to Order at 7 p.m., followed by the Pledge to the Flag and Invocation.

ROLL CALL: Present were Supervisors Ault, Hartlaub, Krysiak, Ryneerson, Staaf, Township Interim Manager Michael Bowersox, Solicitor Walter Tilley, III and Township Secretary, Miriam Clapper. A quorum was present

ANNOUNCEMENT: Chairman Ault announced that the Board of Supervisors held an executive session before the meeting to discuss personnel issues.

PUBLIC COMMENTS: Chairman Ault asked if anyone present wanted to speak at this time and received no reply.

APPROVAL OF MINUTES: Supervisor Ryneerson made a motion to approve the Minutes of the Regular Board Meeting of Tuesday, September 15, 2020, seconded by Supervisor Krysiak. **Motion carried.**

CORRESPONDENCE:

Chairman Ault noted the Board received no correspondence.

APPROVAL OF DISBURSEMENTS:

The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Krysiak, seconded by Supervisor Ryneerson. **Motion carried.**

ACTION/DISCUSSION ITEMS:

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DISCUSSION ITEMS:

A. Request for a road sign to restrict tractor trailers on Frogtown Road near Hobart Road

The Board felt that this request was one that would better be addressed by emergency services. The Board directed the township secretary to send a letter to the writer letting her know that her concern would be given to emergency services.

B. Rubber Tire Roller on Municibid

The Board of Supervisors discussed whether to buy a used rubber tire roller that was on the Municibid site and to buy a used trailer to haul township equipment. After discussing both pieces of equipment, Chairman Ault made a motion, giving the Interim Manager the authority to bid on the roller.

Chairman Ault made a motion giving the Interim Township Manager Mike Bowersox the authority to submit bids up to \$6,000 for the Galion P3000 Pneumatic Rubber Tire Roller from Oakland Township on Municibid, seconded by Supervisor Krysiak. **Motion carried.**

Chairman Ault expressed that he was in favor of buying a trailer, which allow the township to move equipment from one location to another and it would allow them to pick up the roller if the township would be the highest bidder.

Supervisor Staaf made a motion giving the Road Master, Thomas Hartlaub, the ability to buy the 18,000 lb. trailer at a cost of no more than \$4,000, if it passes state inspection, seconded by Supervisor Krysiak. **Motion carried.**

SUPERVISORS AND/OR PUBLIC COMMENTS:

Supervisor Ryneerson informed the Board members that he had spoken with a few residents who noticed that the Board had approved October 31, 2020 for trick or treating and was wondering if the Board would still be holding it due to the current situation. The Board felt that if the State doesn't restrict trick or treating, it would be held on October 31, 2020.

Chairman Ault asked if the township received a quote on the water line for the recreation park. Interim Manager Michael Bowersox informed the Board that he contacted the York Water Company and was told that every parcel is entitled to a free tap. He explained that there is a form that will need to be filled out explaining exactly what the township needs. Chairman Ault suggested getting in contact with Burns, Czapp and Griffith and Travis Wetzel to get quotes for the installation of the water lines.

Chairman Ault asked about the utility/concession shed. Supervisor Ryneerson said that no one has gotten back to him.

Chairman Ault asked Interim Manager Michael Bowersox to get the annual cost of the services provided by MDIA (Middle Department Inspection Agency). He wanted to know if it would be cheaper to hire someone in-house to do the building inspections for the township or to continue to use MDIA.

Chairman Ault asked if the Interim Manager had heard from Chris Toms of C.S. Davidson on how big of a public works building is needed. The Interim Manager said that he hadn't heard from Chris Toms or the pole building company doing the building. Chairman Ault reminded the Interim Manager Mike Bowersox that they are waiting on the numbers for the size of the building.

Interim Manager Michael Bowersox asked for authorization to buy 4 zoning/public hearing signs and he informed the Board members that the township's phone system has crashed. He explained that \$3,000 was put into the budget and the only type of telephone system that can be gotten and stay within

the budgeted amount is VOIP. He stated that the police department would need to have a P.O.T.S. (plain old telephone system) line. Interim Manager Michael Bowersox stated that he felt he could get the system for less than \$3,000. He explained that he has four to five quotes to bring to the business meeting. The Interim Manager informed the Board members that the sewer repair bid for Reservoir Heights is out and going to be opened October 19, 2020. He also told the Board that residents who live on Casino Court are asking for a NO OUTLET sign be placed at the intersection of Casino Court and Vegas Drive. The residents feel this will prevent cars being detoured from Fairview Drive from entering the cul-de-sac. He asked that the Board members consider downloading an app on their phone or computer to get access to their paycheck. He told the Board members that the employees of West Manheim Township will be using this service going forward.

Supervisor Hartlaub asked Road Master Thomas Hartlaub to check out the pine trees located in the newer section of Hobart Road. He explained that the owner of the pine trees had agreed with the Township that he would be responsible for keeping the trees trimmed so they did not encroach on the road.

NEXT SCHEDULED MEETINGS: Board of Supervisors Public Hearing and Regular Board Meeting – Tuesday, October 20, 2020 at 7 p.m. with Supervisor Caucus at 6 p.m. Work Session Meeting – Thursday, November 5, 2020 at 7 p.m. with Supervisors Caucus at 6 p.m.

ADJOURNMENT: Supervisor Staaf made a motion to adjourn the meeting at 7:45 p.m., seconded by Chairman Ault. **Motion carried.**

Respectfully submitted,

Miriam Clapper, Secretary

Chairman